

# Fire Safety

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## 2.5 Fire Awareness

All aspects of the exhibition stand design and activities should comply with the Guide for Safe Working Practices in the NZ Theatre and Entertainment Industry (NZTE).

Fire risk checklist:

- ✦ Fire equipment clear and visible
- ✦ No smoking within the buildings
- ✦ Keep egress routes clear
- ✦ Ensure flammable materials or products are in a safe place

 [NZTE Guide for Safe Working Practices in NZ Theatre and Entertainment Industry](#)  
 [NZ Fire Service Website](#)

## 2.6 Fire Equipment

Access to fire extinguishers, hydrants, electrical cupboards, air returns and sensors must be kept clear at all times.

Fire extinguishers brought on site must be A:B:(E) dry powder type and comply with the AS/NZS 1841 Portable Fire Extinguishers Standard.

 [AS/NZS 1841: Portable Fire Extinguishers Standard](#)

## 2.7 Flammable Risks

If your stand will use or display any of the following which may pose a fire risk, you must notify your Exhibition Organiser and provide an appropriate safety management plan to Claudelands for approval. Fire risks include:

- ✦ Pyrotechnics, smoke machines or confetti cannons
- ✦ LPG gas cylinders
- ✦ Flammable fuels
- ✦ Naked flame, including cooking equipment, barbeques, heaters, oil burners and candles
- ✦ Cooking demonstrations
- ✦ Motor vehicles on display
- ✦ Any other item listed in the Hazardous Substances and New Organism Act 1996

 [Hazardous Substances and New Organisms Act 1996](#)

Claudelands must be formally advised of any dangerous materials at least 30 days before the event commences.

## 2.8 Smoke Detector Isolation

Smoke detectors will be isolated for exhibition stands that have pyrotechnics, smoke machines or confetti cannons to avoid setting off the fire alarms. Prior approval is required from Claudelands for exhibition stands that require smoke detection.

To ensure fire safety is maintained, exhibitors with stands that require smoke detection isolation may be required to provide staff members to act as stationed fire wardens.